

Harper Archer Elementary School

Date: August 26, 2025

Time: 5:00 PM

Location: Virtual Zoom Meeting

I. Call to order: 5:03 pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	present
Parent/Guardian	Open	
Parent/Guardian	April Waits	present
Parent/Guardian	Bernikka Elder	present
Instructional Staff	Tabetha Barker	Present
Instructional Staff	Medalana Smith	present
Instructional Staff	Satin Booker	Present
Community Member	Cynthia Culbreath	present
Community Member	Open	
Swing Seat	Open	
Non-Voting Member	Mathew Graves	
Student (High Schools)		

Additional members Present: Dr. Satin Booker, Cynthia Jewell, and Cheryl Jackson

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Medalana Smith; Seconded by: Cynthia Jewel
- b. **Members Approving:** 6
Members Opposing: 0
Members Abstaining: 0
Motion Pass
- c. Fill Vacant Positions (if applicable)
 - i. **Fill Open Community Member Seat - Dr. January nominated Cynthia Jewel**
No motion required, as seat must be filled
Members Approving: 7
Members Opposing: 0
Members Abstaining: 0

Motion Pass

ii. Fill Open Swing Seat - Dr. January nominated Cheryl Jackson

No motion required

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Pass

d. For High Schools: Appoint Student Representatives- N/A

e. Approval of Previous minutes (last meeting of 2024 - 2025)

Motion made by: [Bernikka Elder](#) ; Seconded by: [MD Smith](#)

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion Pass

f. Election of Officers and Representatives

i. Chair

1. Tabetha Barker nominated Tabetha Barker

a. Members Approving: 7

b. Members Opposing: 0

c. Members Abstaining: 0

ii. Vice-Chair

1. MD Smith nominated MD Smith

a. Members Approving: 6

b. Members Opposing: 0

c. Members Abstaining: 0

iii. Secretary

1. Cynthia Jewell nominated Dr. Satin Booker

a. Members Approving: 8

b. Members Opposing: 0

c. Members Abstaining: 0

iv. Cluster Representative

1. Tabetha Barker nominated Tabatha Barker

a. Members Approving: 8

b. Members Opposing: 0

c. Members Abstaining: 0

g. Review, and approve Public comment protocol

i. Cynthia Jewell made a motion to adopt the Public Comment Protocol.

ii. Members Approving: 8

iii. Members Opposing: 0

- iv. **Members Abstaining:** 0
 - h. Set Go Team Meeting Calendar
 - i. September 23, 2025 @ 5:00pm- Data
 - ii. October 21, 2025 @5:00pm Strategic Plan - Public Comment
 - iii. November 18, 2025 @ 5:00pm- Ranking Strategic Plan and priorities
 - iv. January 20, 2026 @ 5:00pm - Public comment
 - v. February 10, 2026 @ 5:00pm-Budget Feedback-Public comment
 - vi. March 17, 2026 @ 5:00pm- Public Comment

Motion: Bernikka Elder, **Second:** MD Smith

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0
 - i. Review, Confirm/Update and Adopt Go Team Meeting Norms
 - i. Tabettha Barker made a motion to adopt the GoTeam Norms as they were written. Cheryl Jackson seconded the motion.
 - ii. **Vote:** Yes- 8
 - iii. **No-** 0
 - iv. **Abstain-** 0

IV. Discussion Items

- a. Stakeholder Engagement Exercise
- b. Discussion Item 2

V. Information Items

- a. Principal's Update (Please See Principals Report)
 - i. District's Personal Electronic Device Policy (PED)
 - ii. Our PED Implementation
- b. APS Forward 2040 - Comprehensive Long-Range Facilities Plan Task Force Update

VI. Announcements

- a. New GO Team Member Training and Orientation

VII. Adjournment

Motion made by: MD Smith Seconded by: Bernikka Elder

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion Pass

ADJOURNED AT 6:22 pm

Minutes Taken By: Tabettha Barker

Position: Go Team Chair

Date Approved: